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Executive Registry

0-3694

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Central Intelligence

DATE: 16 March 1949

FROM : Deputy Executive

SUBJECT: Space

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1. Availability of adequate space to house expanding CIA activities has been one of our major problems since CIG was formed three years ago. Each time we have felt that our space needs had been met either a new activity or sudden essential expansion of an existing activity has put us back into an emergency situation.

2. We now occupy 21 buildings in the Washington^{area,} with a total of 511,640 square feet. This includes garage, warehouse, and other special working space not available for personnel occupancy. A small additional training area for communications trainees is expected to be available from the Navy in the near future.

3. a. OPC requirements, which are reaching an emergency stage, are tabulated below:

(1) Total available through 1 May 1949 - approximately 20,000 square feet.

(2) Total needed before 30 June 1950 - approximately 66,000 square feet. (This is based on a minimum build-up expectancy which we might exceed).

(3) Anticipated total requirements in fiscal year 1951 -- approximately 87,000 square feet.

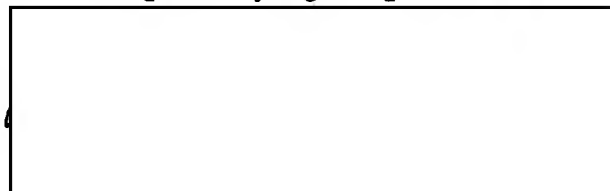
b. As major alterations are normally essential when we acquire new space, and such alterations take considerable time, a minimum of 46,000 square feet in addition to currently available space must be provided in the near future to avoid curtailment of planned OPC operational projects downward to the limitation imposed by our capabilities for housing staff personnel and training facilities. We have squeezed OSO and other activities in order to provide the 20,000 square feet now available and can do no more within currently assigned space.

4. The above does not take into consideration any new space requirements for further expansion of existing activities or added responsibilities, either or both of which, from experience, may face us unexpectedly at any time and with little or no forewarning. As one possibility, within the next few months we will undoubtedly need more space for OCD intelligence records.

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5. The Public Buildings Administration has performed near miracles for us at various times, sometimes at the expense of similar emergency needs of other government agencies. That Administration is now bending every effort to provide another 65,000-75,000 square feet to meet essential additional needs, both for staffing and training requirements. Temporary Building "K", immediately adjacent to Temporary Building "L", and a small recreation building in its near vicinity are the primary targets. These buildings would provide at least 65,000 additional square feet, but no definite answer can be anticipated much before 1 June. PBA has requirements for over a million square feet which they are currently unable to meet, and are again trying to give us a special priority.



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cc: Services Officer

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